YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	BEJOY NARAYAN MAHAVIDYALAYA
• Name of the Head of the institution	DR. GOUTAM BIT
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03213272275
• Mobile No:	9434482261
• Registered e-mail	bnmv2012@yahoo.in
• Alternate e-mail	pinak@bnmv.ac.in
• Address	Itachuna, P.O. Itachuna, Dist. Hooghly
• City/Town	KHANYAN
• State/UT	WEST BENGAL
• Pin Code	712147
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**THE UNIVERSITY OF BURDWAN**	
• Name of the IQAC Coordinator	**DR. PINAK DUTTA**	
• Phone No.	**03213272275**	
• Alternate phone No.	**03213272237**	
• Mobile	**9830597876**	
• IQAC e-mail address	**iqacpinak@bnmv.ac.in**	
• Alternate e-mail address	**pinak@bnmv.ac.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bnmv.ac.in/images/uploads/AQAR%202020-21.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://bnmv.ac.in/images/uploads/Academic%20calendar%202021-22%20(BNMV).pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**3**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.42**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**05/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Minor Research Project	West Bengal bio-diversity Board, Govt. of West Bengal and Itachuna Khanyan Gram Panchayet	2020	4554268
Faculty	Minor Research Project	Dept. of Science and Technology and Biotechnology, Govt of West Bengal	2019	220000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	12	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		

1) MOUs have been signed with three institutions viz., SreeGopal Banerjee College (SGB) Bagati, Balagarh Bijoy Krishna Mahavidyalaya (BBKM) Balagarh and Government Physical Education for Women Hooghly. 2) Facilitated organizations of 18 seminars and lectures, some of which were jointly organized with BBKM college, Balagarh 3) Facilitated the introduction of a Certificate course on Spoken Sanskrit 4) Successfully mobilized the Career Counselling Cell to organize training programmes and workshops in collaboration with companies (like TCS) and institutes pertaining to the same 5) Accomplished Green audit and Energy audit by state level and national auditors, respectively, and Academic Audit (internal) by a team constituted by IQAC, apart from taking socio-ecological initiatives through the institutional nature club

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To promote organization of conferences and lectures	18 seminars were organized by the various academic departments in collaboration with seminar committee
To facilitate MOUs with other institutions for academic exchange	MOUs with three institutions viz. SGB College Bagati, BBKM Balagarh and Govt. Physical Education College for Women have been signed
To start certificate courses in college	A Certificate course on Spoken Sanskrit has been started
To create awareness about IPR and related issues	Two webinar-cum-workshops on IPR were held with help from NIPAM (Govt. of India) and DSTBT, Govt. of WB
To encourage ecoviable inititatives in the students	Students of Zoology department with collaboration of the college's nature club developed a natural refrigerator and won a prize at national level for the same
To promote moral values and Indian ethics	A camp on Common Yoga Protocol were organized and maharajs from RK Mission visited the college and delivered lectures
To mobilize the Career Counselling Cell	A youth training programme by TCS were held and several other sessions and entrepreneurship and job opportunities were arranged

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	06/03/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	03/02/2023

15.Multidisciplinary / interdisciplinary

In many ways, the CBCS leaves the scope for the students to get involved in the interdisciplinary mode of learning (students are free to choose topics from any subject as elective papers). The institute arranges conferences
and seminars involving academics and students of multiple departments. The life science departments collaborate (often through the college's nature club,
Canopy) in several ways. Environmental Projects including those focussing on bio-diversity are supervised by the departments of Zoology and Botany departments in collaboration with
Canopy. Faculties of two or more departments publish researchwork on interdisciplinary topics.

16.Academic bank of credits (ABC):

Not implemented yet

17.Skill development:

The CBCS includes SEC courses i.e.,
Skill Enhancement Courses for developing students' skills for subject-related jobs. e.g.,
courses on Spoken English, Business Communication and
 Technical English in English Hons and General SEC syllabi. Many courses in Chemistry and
Life-Sciences require industry visits and practical studies. Field projects also help in this
regard. Besides, the Career counselling
cell
of the college arranges for different skill-based training
 programmes (by several agencies and companies) which help the students regarding placements.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Department of Sanskrit is
devoted to disseminating knowledge about the classical heritage of India. Apart from its usual
curriculum, it is envisaging a certificate course on Spoken

Sanskrit. Again, the department of Bengali celebrates Matribhasha
Divas (International mother language Day) with much fanfare, and
also arranges
programmes on indigenous musical art-forms such as Kobigaans. The
department of Santhali gives special emphasis on Santhali oral
traditions and traditional performances.
The Department of English organizes seminars on Indian
aesthetics. The Philosophy department, while offering its elective
SEC projects, gives more importance to Indian philosophical systems
such as Nyaya, Sankhya etc.
The History Department has set up a museum in the college and
regularly maintains it with active participation from students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute
has adopted specific approaches and strategies towards
enriching the teaching- learning process with the objective of
generating the kind of outcome that given courses are
supposed to produce. The Programme outcomes, Program-Specific
Outcomes and Course Outcomes are regularly discussed by each
department.

20.Distance education/online education:

Even before the pandemic situation, the college had already
started the process of online teaching through whatsapp and other
platforms. The college website enables the faculty
members to take online exams/assingments and to upload study
 materials (including in video
mode). Platforms like Google Meet, Zoom, Google Duo,
Whatsapp are used for taking online classes. Gsuite has been
availed to provide more facilities for online teaching. Whenever
required, the faculty members arrange for online classes for
tutorial and doubt-clearing purposes, thus giving greater access to
students even beyond office-hours. The students are free to call the
teachers for any discussion on academic, spiritual and social
issues. Online webinars are organized when speakers are unable to
visit physically the college.

Extended Profile

1.Programme

1.1   386

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1 **4202**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2 **1261**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3 **954**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1 **57**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2 **63**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**386**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**4202**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1261**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**954**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**57**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	63

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8282427
4.3 Total number of computers on campus for academic purposes	87

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has a well-planned mechanism for effective and time-bound curricum delivery operative. A detailed course-wise syllabus module is prepared by each academic department. Also, the syllabus for each paper is divided into several units topic-wise listing the number of lectures to be engaged for each unit. The university guidelines and availability of classes in a given session (as per the academic calendar, prescribed by the affiliating university and modified by the respective departments having considered the students' need) are considered in this respect. After the modulation of the course curriculum, it is distributed in the class with assignments clearly marked teacher-wise. This process is updated as and when required.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bnmv.ac.in/images/uploads/BNMV%20Curriculum%20compressed-min.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A detailed academic calendar is prepared by the Academic subcommittee at the start of each academic year, in consistency with the guidelines of the University of Burdwan to which the college is affiliated. The aforementioned calendar includes tentative dates/weeks for internal evaluation and academic seminars, admission to extracurricular cells like NSS, NCC and also to Personality Development programme. Events like National Science Day, Women's Day, International Mother Language Day, Annual sports and different cultural programmes are also specified. The academic calendar is uploaded in the college website. The academic calendar is kept dynamic and updated so that it can act as a road map for academic and extracurricular activities. Moreover, each faculty members of each department are connected to the students through whatsapp groups on 24X7 basis.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bnmv.ac.in/images/uploads/Academic%20calendar%202021-22%20(BNMV).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

75

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has to strictly abide by the syllabus of the affiliating university (The University of Burdwan) and consequently, has little scope of designing the curricula. However, since the CBCS curriculum involves issues related to professional skill, gender, human values, environment and sustainability in all subjects, the institution takes various measures to integrate the aforementioned crosscutting issues. These include organizing conferences, celebrating days of national importance and women's day, and promoting environmental extra-curricular activities through nature club, NCC and NSS. The Alumni association of the college organizes regular classes on human values and ethics as part of the Integrated Personality Development Programme.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bnmv.ac.in/images/uploads/sss.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2809

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1174

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department, the faculty members assess the learning level of the students by considering their performance in the internal and semester examinations, and also by judging their class performances. Then the departments hold tailored classes/tutorials for the advanced and the slow learners. The present mentoring system also helps in this respect.

For Advanced learners, the following measures are taken: 1) Advanced topics in the curriculum, often involving elements of research, are taught to them 2) Special tutorial classes are held focussing on competitive examinations 3) They are encouraged to participate in inter-college and inter-state competitions 4) They are allowed to be present in the various academic conferences organized in college 5) Interesting projects are offered to them specially in the final semester 6) They are made to participate in students seminars 7) Advanced books are recommended to them.

For slow learners, the following are done: 1) Special fundamental doubt-clearing classes and special office hours are offered by the faculty members 2) They are given regular assignments to identify their weaknesses 3) Arranging additional class tests and discussing their performance with them after each such classtest 4) Elective subjects are offered suiting their capability and progress.

File Description	Documents
Link for additional Information	https://www.youtube.com/watch?v=BT0AQx_QCKU&t=9167s
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4202	57

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several student-centric methods are employed to increase the efficacy of experiential learning. Following are some of them which deserve special mention:

1) Laboratory exercises are improvized and followed rigorously, and modern instruments are installed. 2) Academic departments, specially the science departments regularly use ICT based teaching, which involves slide shows and presentations, often presented by students themselves. Language departments also use ICT for displaying media/films aiding the study. 3) Educational excursions and field projects are carried regularly which provide ample scope of experiential and participative learning. 4) Student debates, quizzes, seminars etc. are organized where the students are encouraged to participate by the faculty members. 5) Essay competitions and publication of departmental wall magazines provide a scope for the students to engage in creative and meaningful content-writing. 6) Advanced students are encouraged to participate in research-level seminars organized by the college. Again, lecture series aimed at students in general are also organized.

7) Student exhibitions and poster exhibitions are held during the celebration of National Science Day every year.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.youtube.com/watch?v=rnPgcx0ogvk

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT was realised by the IQA Cell, long before the implementation of the CBCS and as per its recommendation, the college authority sanctioned required amount of fund to make it's faculty members ICT enabled. The college has provided Laptops and adopted G-Suite and encouraged to use social media to almost all faculty members, which has enabled them rather compelled to upgrade themselves to the need of situation. Surprisingly, the same has been encouraged in the policies adopted in NEP-2020. The faculty members use various ICT-enabled tools for the teaching-learning process. Projectors are very frequently used for ppt and graphical presentations. The faculties make use of the laptops provided to them to access online data suppositories and to create e-contents. Smart Whiteboards are available in some rooms.

For online classes, platforms like Google Classroom, Zoom, Google Meet, Google Duo, Whatsapp audio and Video calling are used. Study materials (text as well graphics/video) are not only sent via emails but they are also made available in the dedicated section of the college website for ready reference. The college website enables the teachers to arrange online examinations, take attendance etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bnmv.ac.in/images/uploads/ICT%20tools%20and%20links.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

790

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The departmental heads and the faculty members ensure that in keeping with the spirit of the CBCS, the internal assessment is taken in varied forms like written tests, assignments, term-papers, seminar presentations and viva-voce. To maintain the process of continuous internal evaluation, internal tests (forstudents studying both honours and general courses) are held periodically throughout the semester. Class performance is also given due consideration in the internal accreditation. The questions and and other modalities are decided by the faculty members after departmental meetings. Care is taken to maintain transparency and to execute the invigilation process. Conversations through Whatsapp are also a part of these exercise, which ensures the transparency of the activities involved in evaluation. After assessment, measures for further improvements are discussed in details to the students by the teachers. Student performances (in a qualitative way) are discussed with their parents and guardians in parent-teacher meetings. Field reports and project works are evaluated by the teachers supervising the same.

File Description	Documents
Any additional information	View File
Link for additional information	https://bnmv.ac.in/Notice/content/Notice%20for%20Examinations%20of%20Semester%20I%20December%202022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination related grievances, if any, are primarily redressed by faculty members of the respective departments following detailed discussion with the concerned student/s. If any grievance is lodged officially before the administrative authority or the general grievance redressal cell (comprising of faculty members),the issues are resolved at a meeting of the departmental teachers, the concerned student(s) and their parents in presence of the Principal and the members of the Academic Sub-committee.

The principal meet the students periodically and collect the confidential reports on each and every faculty member. Based on

these reports-Principal, depending on the extent/degree of the complaint, provide instructions to the Academic Committee, HOD of the concerned Dept., IQAC and the teacher concerned till the issue is resolved. At the same time concerned Guardians are also communicated and Student Leaders/Class representatives are informed accordingly.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://bnmv.ac.in/grievance.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Faculty members are made aware of the respective Programme and Course Outcome of the programmes by their departmental heads (after the latters' discussion with Academic committee). The IQAC arranges lectures and workshops by noted academics to enlighten the students with various aspects of the CBCS, and discussion on Programme and Course Outcome is done as an important component. The Academic committee also arranges orientational classes at the start of each academic session where teachers from the Science, Social Science and Humanities explain in details the Programme and Course Outcome of the subjects they have opted. The same is uploaded in institutional youtube channel for ready reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.youtube.com/watch?v=Y1O1uuXOmhw
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and Course Outcomes are updated for every programme by the respective departments after due evaluation from the

previous year's experience. The academic committee, along with the heads of departments discuss ways of significant and desired attainment of course/programme outcomes and necessary measures are taken in that direction.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bnmv.ac.in/images/uploads/PO%20PSO %20CO%20of%20Bejoy%20Narayan%20Mahavidyala ya%20All%20departments.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

947

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bnmv.ac.in/images/uploads/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4774268

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>http://wbbb.wb.gov.in/</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students and faculty members, specially those associated with NSS, NCC and Canopy (the nature club of the college) took part in different extension activities. Keeping in mind the pandemic situation, besides our regular/routine activities under Vidyanjali Prakalpa, RAA (Rastriya Aviskaar Aviyan), UBA (Unnata Bhatara Aviyan) and Blood donation camps organized by the Alumni Association, we have had several initiatives, which involved neighboring communities. Health awareness rallies were arranged. Sanitizers and masks were distributed. Cleanliness drives were organized and local people were often involved in those activities. Celebration of days of national importance met with satisfying response. A Bicycle rally was also organized. The

detailed list of the programmes organized is attached.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/NSS%20REPORT%20OF%202021_2022.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

964

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has: 41 classrooms, 16 laboratory rooms, 05 ICT enabled smart room, 4 Halls including two for arranging seminars. Internet enabled computers in departments, Mathematics computer lab, Language Laboratory, Fire extinguisher and water supply in laboratories, Preparation room and store rooms for Science Departments. Zoological museum. Herbarium in Botany Department, Medicinal plant garden (maintained by Department of Botany and nature club CANOPY). Sacred groove, Butterfly Garden, pond for indigenous fish culture, wild mushroom culture centre (maintained by CANOPY). New instruments,photocopy and scanning facilities. Central library with OPAC and a rich collection of text books, reference books, rare journals, Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET (N-LIST), Cycle and motorcycle stand in the campus. Disabled-friendly environment with 09 ramps, pedestrian and Wheel chair, History Museum, Wifi Zone, Open Stage for performing art and culture, Power House, Dynamic and user friendly Website, ERP-enabled cloud-based workstation, 24x7-Security Services including Gunman at night, Compulsory computer knowledge for all Non-teaching staffs, dedicated space for IQAC with all ICT facilities, Online attendance system for staff, Public Address system for emergency and necessary announcements, sufficient number of CCTV cameras, Online internal examination system, , more than 95% filled-in teaching posts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bnmv.ac.in/images/uploads/Online%20attendance%20system%20BNMV.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution organizes sports, games and cultural activities throughout the year. Apart from the annual college sports, the college ground also hosts football, cricket, volleyball matches and athletic events. Present students and alumni regularly practice Football, athletics, fencing and other sports. The subdivision administration and the local educational institution also use the ground for various events/tournaments. The college has signed a MoU with a local NGO "PRAYAS" for maintaining the ground.

The common rooms for Boys and girls have facilities for indoor games (Carrom, TT etc.). One permanent open stage in the college premises hosts cultural programmes. Vasanta Utsav is celebrated with great fanfare in the campus. Other occasions like freshers welcome or annual prize distribution etc. are celebrated in large halls in the college. The cultural committee takes the central role in this respect. The Alumni Association also organizes several programmes. Regular Programmes which are usually organized include Saraswati Puja, Foundation Day, Teachers' Day etc. Days of national and international importance are observed with active participation from NCC and NSS. These include Independence Day, Republic Day, International Women's Day, International Mother Language Day, Birthdays of Netaji Subhas Chandra Bose, MK Gandhi and Swami Vivekananda.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/watch?v=-HF6JeOpa84

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://bnmv.ac.in/images/uploads/Photos%2 0of%20ICT%20rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1971325

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College's Central Library is partially automated with the Library management software (Koha). After its installation in 2020, complete database and OPAC (Online Public Access Catalogue) has been created. The library also has the facility of Bar-coding machine. The availability of books can be checked through digital catalogue. The faculty members and others can make individual membership of NDL (National Digital Library) and INFLIBNET (N-

LIST) through library. The Google form in this respect is available in the college website. The library section of the college website also contains various e-resources.Renovation of the students' surfing centre (digital library) with better facilities is on the verge of completion, necessary fund has already been sanctioned by the college authority.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bnmv.ac.in/library services.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

242858

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet wi-fi facilities are available throughout the campus. Each student is provided a unique id which he/she can use to login to the wi-fi network and access academic and important websites. A very high-speed broadband connection is available for office works. The college website is upgraded regularly by the Website Committee. Necessary softwares are installed in the computers used in various departments. Printers, photocopiers are available in all departments. Also, individual laptops are used by faculties for academic use. There are five smart classrooms. Students can access e-database from NDL, INFLIBNET in library. Open tender is involved in the contract process of installation/upgradation of IT facilities. The college website is a storage of e-resources, question papers etc. GSuite is being used by teachers and students. Several meetings and seminars were conducted online when required. All internet activities are being monitored using FIREWALL to avoid unwanted surfing. Moreover, this Firewall helps to design the speed of internet connections as per the demand of the administrative office, academic departments and the students as well. All the academic departments including offices are connected through LAN. A MOU is there with a service provider to take care of the computers of whole college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bnmv.ac.in/images/uploads/BNC%20firewalls.jpg

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6311102

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance and utilization of physical, academic and support facilities, the institute has well-established framework and policies involving the administration, faculty members, non-teaching staffs as well as local stakeholders. To promote indigenous initiatives, local contractors, electricians and plumbers are employed for the various civil, electrical, plumbing and sanitation works. Responsible sub-committees supervize the

maintenance requirement of academic, sports and support facilities. Dedicated subcommittees (connsisting of teachers as well as non-teaching staffs) present look after the various fields and offer their suggestions and observations to the principal and IQAC. Allotment of fund is made only after due approval of finance committee and the Governing body if the required amount of fund is more than Rs 10000. Moreover, the institute has AMCs for electrical, plumbing and related facilties. Some of the Non-Teching Staffs are exclusively engaged look after the cleanliness of all the office rooms and the class rooms as well including roads and gardens and toilets. A person is engaged exclusively to take care of the games and sports besides the TC sub committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmv.ac.in/images/uploads/Procedures%20for%20maintaining%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3067

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://bnmv.ac.in/certificate_courses.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The senior students play a vital role in the overall functioning of the college. Although no official student union is there at present (since there was no Students Union Election), the members/office-bearers of the previous Students' council take part and offer insights regarding the various issues, in particular in the student-related issues like admission. The students take active part in organizing Annual Sports, and other cultural and extra-curricular activities. The students associated with NCC and NSS regularly contribute in the extension activities. By default, General Secretary of the Student Union is an ex-officio member of the Governing Body of the college. The Student Union of the college have several committees to look after Annual Magazine, Games and sports, cultural activities etc. under the supervision of a permanent faculty member each.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/NSS%20REPORT%20OF%202021_2022.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes

The Alumni Association of the college, established in 2000, got itself registered in the year 2014. The Association, apart from organizing reunions, play a very guiding and responsible role in the college activities. It runs a circulating library for the underpriviledged children, offers support to NSS in the extension activities, felicitates meritorious students, spearheads the Integrated Personality Development Programme of the college and offer valuable suggestions to the authority both as a body as well as through its representative in the IQAC. Every year, Alumni Association members meet once at the College campus and during that time college receives a considerable number of suggestions for its betterment and almost all the feasible suggestions are addressed by the authority and more importantly some of the Alumni Association members are part of the policy-making body.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/alumni.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the Mahavidyalaya is: 'Tanme manah Siva samkalpamastu' (May that mind of mine be an auspicious resolution). The mission of the institution are as follows:

1. To develop self-esteem and accountability among the students of the Mahavidyalaya. 2. To promote research oriented teaching-learning activity. 3. To promote ICT based teaching to complement the conventional teaching with chalk and duster. 4. To introduce courses and consultancies that would be beneficial to the students mostly coming from rural areas. 5. To collaborate with all the stakeholders of the institution to mobilize an all-round effort towards enhancement and sustenance of quality.

The institution, keeping in mind its vision and missions, ensures a support-system for students and faculties to utilize their potentials. Infrastructure augmentation and maintenance are done in a regular efficient way, for example: equipping the science laboratories and the language laboratory with state of the art instruments, enhancing the central library and the departmental libraries. Measures are taken to turn the students into responsible citizens, such as running a personality development programme, spreading awareness about nature with the help of the college's nature club and organizing seminars on the lives of eminent personalities.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/tic_speaks.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participatory management system is implemented effectively through the different subcommittees. These committees consist of teachers and administrative staffs of the college. These committees supervise different fields starting from academics, seminars, routines, cultural functions, student welfare, games, examination process and so on. Financial proposals are placed in the Finance Committee by the principal. The decisions taken by the Finance Committee are then placed to the maintenance committee or to tender committee and purchase committee as per necessity. The Bursar along with the accounts staff members ensure that fund is allocated as per budget.

Setting up departmental libraries has decentralized the library system. After putting accession numbers on the newly bough books, several of those are transferred to the departmental libraries. The departments maintain own bookshelves and lending registers also ensure efficient and regular footfall. The Internal Academic Audit and Administrative Audit committee, in collaboration with IQAC monitor regularly the various activities. All the full time faculty members are the members of one or more subcommittees, constituted for participative and decentralized management, by the Teachers Council. Seldom or no decision is taken/implemented by the authority until it is being discussed in the concerned committee, college authority ensures suggestions/recommendation from those committees before it resolves to implement or allot fund.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

HR management: Teachers are encouraged to attend conferences/ training programmes, with a focus on workshops of teaching techniques. Training for non-teaching members are there also.

Library, ICT and physical infrastructure: The library is already

partially digitized, and contains digital catalogues, e-resources and question papers. The website has dedicated space for recording e-contents and online tests. ICT enabled classrooms and projectors are maintained.

Research and Development: In the academic calendar, specific schedule is there for different academic departments for organizing seminars/lecture series. The IQAC encourages teachers to engage in research activities and their publications are showcased. The students also deliver lectures and work towards research patents.

Examination and evaluation: Internal examinations are taken in various forms in the spirit of continuous evaluation.

Teaching and learning: The departments (in consultation with Academic committee) strive to offer courses beneficial to students (thus taking advantage of the CBCS).

Admission of students: Admission process is completely online, run by admission committee.

Above all, IQAC is empowered to make strategic plan and to ask necessary approval and required fund from the Governing Body/Finance Committee. Normally, recommendations made by the IQA Cell of the college are approved by the GB having kept unaltered, except in sensitive issues.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has several institutional bodies for a smooth and effective academic and administrative process. This includes the Governing Body, the IQAC, the Finance Committee, the Purchase Committee, the Teachers' Council and the executive sub-committees comprising of faculty members (e.g., the Academic sub-committee, the Library committee, Admission Committee, Examination Committee,

Games Committee etc.). It is ensured that they function in a prompt, transparent, democratic and effective manner. Care is taken to maintain prevailing administrative policies and modalities. The selection of executives in those cells are done on the basis of aptitude, performance and seniority. The administration provides the necessary support system to these committees. Inter-cell meetings/correspondence and collaboration among the different bodies are also encouraged in keeping with the evolving necessities in academic and administrative fields. For every above mentioned committees-has its own WhatsApp group, convenor of the committee is the admin of that WhatsApp group, he/she is supposed to communicate to its members for its meeting-resolutions are then sent to IQAC or Finance Committee or Bursar for further course of action. For all such activities-concerned GOs, affiliating University's regulations/acts/statutes, UGC's norms, RUSA guidelines, Bishakha guidelines, NAAC's guidelines, etc. are kept in mind and referred accordingly.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/council.php
Link to Organogram of the Institution webpage	https://bnmv.ac.in/images/uploads/BNMV%20Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has an Employees Credit Cooperative Society for the benefit of faculty members and non-teaching staffs. Also, a Teachers cooperative society is functioning exclusively for the teachers. Both the Cooperatives provide financial assistance (loan) to all Staffs of the college with minimum formalities and almost in no time. Besides the above, the authority is pleased to grant special leave for research, as per the norms they are eligible for CCL, maternity leave, paternity leave, special casual leave, loan without interest to the needy staff in exigency, special leave for higher studies etc.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/Notice/content/Employees%20Cooperative%20Notice.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students feedback in form of SSS is collected in every academic year. This is collected department-wise as well as centrally through online mode. They are asked about the quality of academics, the participation of teachers, non-teachins staffs and

also about academic and non-academic facilties (like Library, Laboratory, Canteen, Drinking Water etc.) provided to them. They assess the various fields on a 5-point scale and also offer their remarks whenever relevant. The feedback from parents is collected through parent-teacher meetings, and feedback from alumni members are taken by IQAC. Appraisal reports on individual teaching and non- teaching staff members on the basis of these feedbacks are prepared confidentially by the principal.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/sss.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college ensures that almost all financial transactions are done in online mode. This includes the payments of admission, examination and other fees made by the students. The finance committee and the purchase committee of the college monitor all financial initiatives and ensure their prompt and transparent execution. The financial transaction of the college (for example, the fees received from students/donors/UGC/NAAC) are audited by an auditor appointed by the state government. The reportis submitted to the Government after due approval by the Governing Body. The accounts system has become mandatory to be the part of our ERP since 2018. Budget is fed in the system of our ERP software- remaining steps are taken care of by the system, as designed by the authority to make it as transparent as possible. We are now in position to provide information pertaining to any particular payment /receipts and all payments/transactions in general within a few clicks with the help of ERP software and this service is available on 24x7 basis.

File Description	Documents
Paste link for additional information	https://bnmv.net/NewLoginPage.aspx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a prompt and active Finance Management and Resource Mobilization system. At the beginning of each financial year, the bursar prepares a budget with estimated expenditures and incomes in various fields. Applications are made to the different governmental projects with a view of fund mobilizing. Systematic and transparent renting of the resources of the college to private institutions and individual entrepreneurs on commercial basis also help the fund. Optimal utilization of resources are also ensured through different working committes and the finance subcommittee in particular. During last few years we have been exploiting the resources for the benefit of the college which includes using unused space and building under PPP model, renting some rooms , fields, plantation etc.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/Notice/content/Tender%20notice%20Library_20220912_0001.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC periodically sits with the departmental heads and other faculties to ensure regular organization of academic seminars. It also envisages ways to hold programmes significant with respect to socio-cultural issues, which also enable participation of local people. The IQAC steers the academic audit committee and it goes through the reports submitted by the latter meticulously. Accordingly, in collaboration with Academic committee, it discusses with the departmental faculty members regarding ways of improving the academic process. IQAC encourages all the faculty members to use ICT based digital tools to for efficient teaching-learning process. G-suite facillity has been purchased in this direction. The IQAC is also envisioning a research cell to promote research activities especially among young faculty members. Training programmes are organized for teaching and non-teaching staffs to update the online administration process. So far the success of our ERP is concerned (all Non-Teaching Staffs are already very familiar with the system and are using on 24x7 basis), IQA Cell is in position to suggest to all teaching staffs to exploit the potential of the software, which ranges from student's attendance to feedback to online exam to mentoring and many more.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/plan.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an Academic audit committee which visits the academic departments in order to assess and monitor the teaching-learning process, operating mechanisms and structures, learning outcome after the completion of each academic session. They interact with the faculty members and offer their suggestions. The observations are recorded and are submitted to IQAC for reviewing the data and documents, with a view to improve the overall academic process. The affiliating University has appointed a group of academicians and a few persons from academic administrators to monitor the academic and administrative audit of our college, which has already being done by our internal auditor, appointed by the IQA Cell of the HEI. Very soon that very committee is going to visit all the academic departments and the office of the Principal

to validate the reports made by the internal audit committee.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/Minutes%20and%20Action%20taken%202021-22_compressed.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bnmv.ac.in/images/uploads/Minutes%20and%20Action%20taken%202021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The IQAC organized lectures on the issues of women emancipation and gender equity so that students of every gender can be made aware and sensitized of the problems of gender inequity in our society. Faculty members and students (irrespective of their gender) too participate in the programme. Also, several female

faculty members were inducted in IQAC and other cells to make the executions of different activities more in tune with the idea of gender equality. More than half of the total enrollment of the college are girls, and quite naturally we need very less or no special emphasis on the issues exclusively required for female students.

File Description	Documents
Annual gender sensitization action plan	https://bnmv.ac.in/images/uploads/Annual%20gender%20Sensitivization%20plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bnmv.ac.in/images/uploads/Specific%20facilities%20for%20women%20in%20BNMV.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes inititative to produce less waste and take measures towards recycling the same through a system ensuring less consumption ofnatural resources. A company, approved by the Govt., is entrusted to take care of this issue and we adhere to the guidelines, provided by them, to address this. The waste is segregated into three main parts:

1. Solid Waste: Wastes like paper, plastics, glass, metals, foods, etc. are segregated at various levels and sources. It is ensured

that the waste in each floor is collected at regular and specific
time intervals. In each floor waste is collected, cleaned,
segregated and compiled by Block safai workers. It is kept in two
different types of dustbins (Green and Blue) kept at each floor,
which are later emptied in movable containers blockwise and is
taken to the dumping yard provided by the College.

2. Liquid Waste: Sewage Treatment Plants (STPs) and Effluent
Treatment Plants (ETPs) are employed to treat liquid wastes like
Sewage waste, Laboratory, Laundry and cafeteria effluent chemical
waste. Hazardous chemical waste also comes in this category. The
resultant water is recycled and used in horticulture and toilets.

3. E-Waste Management: Old and dysfunctional monitors and Flip-
flops, memory-chips, motherboard, compact discs, cartridges etc
generated by e-equipments are efficiently and regularly recycled.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute promotes the culture of tolerance and harmony through their celebration of different national programmes and events. The NCC and NSS take the leading role in this respect.The Integrated Personality Development Programme (with assistance from help of Alumni members and the NSS) instills in students the spirit of embracing cultural, regional, linguistic, communal and socioeconomic diversities.Invited lectures anddiscussions focusing on ideal of harmony and pluralism as an integral principle of Indian cultural tradition inculcates an inclusive and tolerant mindset among the students of the college. Besides our age-old conventions to address this issue, as per the demand of the local Santal community, we have introduced the study of Santali in the UG level and have made a plan to introduce Honours for this local language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college (through the NSS and NCC units in particular) strive to promote moral values among the students both inside and outside

the curriculum. The faculty members, working in the capacity of teachers, mentors and members of different cells interact with the students ensuring the inculcation of social and moral responsibility necessary for the latter to become conscious and dutiful citizens.The Integrated Personality Development Programme run by the college conduct special classes on value education. Discussions are held on the life and works of eminent people, and external resource persons (from Ramkrishna Mission and other such institutes, for example) are invited to interact with the students of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days e.g., The Independence Day, Republic Day, International Yoga Day, World Youth Day, World Anti-Tobacco Day, World Cancer Awareness Day, World Environment Day, World Aids Day, Gandhi Birthday, Rabindra Jayanti are celebrated in the institution throughout the year. Apart from the students, the faculty members (including the Principal), the nodal members of the NCC and NSS wings of the college and non-teaching employees take part in such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Conservation of Bio-diversity and Environmental Awareness Programme.- The institute strives to promote eco-conservationist practices through the college's nature club Canopy. In collaboration with NSS and NCC units of the college, Canopy takes various measures for spreading the environmental awareness in the locality. A water body and a sacred grove in campus are maintained towards flora and fauna preservation. The water body is a habitat for the rare birds like winter migratory Lesser Whistling Teal, and the former is used for pisciculture also. Regular plantation programme is carried out as well. This year, the NSS organized a programme where every teacher planted a tree in his/her name. Plants are gifted to the guests of various programme as part of the environmental awareness programme. A butterfly garden is maintained by the members of Canopy. Also, some students, as volunteers of Canopy have developed a natural refrigerator called vegerator and have also won an award at the WWF associated nationally organized event named ECHO 2021.

2. Arranging Lecture series, Seminars and Webinars across disciplines - The institute has traditionally organized

conferences and seminars on various academic and socially relevant topics.The Seminar commitee, IQAC, Academic committee, Career Counselling cell and the different academic departments organized more than 17 national and international seminars and webinars. Some lectures were jointly organized with Balagarh Bijoy Krishna Mahavidyalaya. Notably, two lectures on Intellectual Property Rights (IPR) were held. Also, awareness lectures on snakebite and talks on local eminent personalities attracted local residents to attend the seminars.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college, with its mission focusing on the man-making education and holistic development of personality, promotes community welfare activities supervised by the NSS and NCC of the college as usual. More importantly, college has a unique platform, named Canopy, which enables the students to explore the natural environment in a participative way. Canopy, which is a nature club supervised by its staff facilitator,is devoted towards creating environmental awareness, maintaining of ecological equilibrium, and works throughout the year to help the sustenance of nature. Its initiatives include plantations, setting up a butterfly garden, conservation of unused land and the sacred grove in the campus, creation and conservation of new habitat of rare birds in the locality. This year, Canopy organized a interactive session on Vegerator (a natural refrigerator developed by the students of the institute). With this project, Canopy took part in the National Level Summit organized by WWF and won the 'Heroes of 2021' award. 4student members (Subhajit Das, Niva Ghosh, Taniya Sultana and Subhajit Shee), representing the college, won the Prize in the 'ECHO' Innovative thinkers category.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has a well-planned mechanism for effective and time-bound curricum delivery operative. A detailed course-wise syllabus module is prepared by each academic department. Also, the syllabus for each paper is divided into several units topic-wise listing the number of lectures to be engaged for each unit. The university guidelines and availability of classes in a given session (as per the academic calendar, prescribed by the affiliating university and modified by the respective departments having considered the students' need) are considered in this respect. After the modulation of the course curriculum, it is distributed in the class with assignments clearly marked teacher-wise. This process is updated as and when required.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://bnmv.ac.in/images/uploads/BNMV%20Curriculum%20compressed-min.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A detailed academic calendar is prepared by the Academic subcommittee at the start of each academic year, in consistency with the guidelines of the University of Burdwan to which the college is affiliated. The aforementioned calendar includes tentative dates/weeks for internal evaluation and academic seminars, admission to extracurricular cells like NSS, NCC and also to Personality Development programme. Events like National Science Day, Women's Day, International Mother Language Day, Annual sports and different cultural programmes are also specified. The academic calendar is uploaded in the college website. The academic calendar is kept dynamic and updated so that it can act as a road map for academic and extracurricular activities. Moreover, each faculty members of each department

are connected to the students through whatsapp groups on 24X7 basis.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://bnmv.ac.in/images/uploads/Academic%20calendar%202021-22%20(BNMV).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	[View File]()

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

75

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has to strictly abide by the syllabus of the affiliating university (The University of Burdwan) and

consequently, has little scope of designing the curricula. However, since the CBCS curriculum involves issues related to professional skill, gender, human values, environment and sustainability in all subjects, the institution takes various measures to integrate the aforementioned crosscutting issues. These include organizing conferences, celebrating days of national importance and women's day, and promoting environmental extra-curricular activities through nature club, NCC and NSS. The Alumni association of the college organizes regular classes on human values and ethics as part of the Integrated Personality Development Programme.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://bnmv.ac.in/images/uploads/sss.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2809

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1174

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department, the faculty members assess the learning level of the students by considering their performance in the internal and semester examinations, and also by judging their class performances. Then the departments hold tailored classes/tutorials for the advanced and the slow learners. The present mentoring system also helps in this respect.

For Advanced learners, the following measures are taken: 1) Advanced topics in the curriculum, often involving elements of research, are taught to them 2) Special tutorial classes are held focussing on competitive examinations 3) They are encouraged to participate in inter-college and inter-state competitions 4) They are allowed to be present in the various academic conferences organized in college 5) Interesting projects are offered to them specially in the final semester 6) They are made to participate in students seminars 7) Advanced books are recommended to them.

For slow learners, the following are done: 1) Special

fundamental doubt-clearing classes and special office hours are offered by the faculty members 2) They are given regular assignments to identify their weaknesses 3) Arranging additional class tests and discussing their performance with them after each such classtest 4) Elective subjects are offered suiting their capability and progress.

File Description	Documents
Link for additional Information	https://www.youtube.com/watch?v=BT0AQx_QCKU&t=9167s
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4202	57

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several student-centric methods are employed to increase the efficacy of experiential learning. Following are some of them which deserve special mention:

1) Laboratory exercises are improvised and followed rigorously, and modern instruments are installed. 2) Academic departments, specially the science departments regularly use ICT based teaching, which involves slide shows and presentations, often presented by students themselves. Language departments also use ICT for displaying media/films aiding the study. 3) Educational excursions and field projects are carried regularly which provide ample scope of experiential and participative learning. 4) Student debates, quizzes, seminars etc. are organized where the students are encouraged to participate by the faculty members. 5) Essay competitions and publication of departmental wall magazines provide a scope for the students to engage in creative and meaningful content-writing. 6) Advanced students

are encouraged to participate in research-level seminars organized by the college. Again, lecture series aimed at students in general are also organized.

7) Student exhibitions and poster exhibitions are held during the celebration of National Science Day every year.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.youtube.com/watch?v=rnPgcx0ogvk

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT was realised by the IQA Cell, long before the implementation of the CBCS and as per its recommendation, the college authority sanctioned required amount of fund to make it's faculty members ICT enabled. The college has provided Laptops and adopted G-Suite and encouraged to use social media to almost all faculty members, which has enabled them rather compelled to upgrade themselves to the need of situation. Surprisingly, the same has been encouraged in the policies adopted in NEP-2020. The faculty members use various ICT-enabled tools for the teaching-learning process. Projectors are very frequently used for ppt and graphical presentations. The faculties make use of the laptops provided to them to access online data suppositories and to create e-contents. Smart Whiteboards are available in some rooms.

For online classes, platforms like Google Classroom, Zoom, Google Meet, Google Duo, Whatsapp audio and Video calling are used. Study materials (text as well graphics/video) are not only sent via emails but they are also made available in the dedicated section of the college website for ready reference. The college website enables the teachers to arrange online examinations, take attendance etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bnmv.ac.in/images/uploads/ICT%20tools%20and%20links.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

790

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The departmental heads and the faculty members ensure that in keeping with the spirit of the CBCS, the internal assessment is taken in varied forms like written tests, assignments, term-papers, seminar presentations and viva-voce. To maintain the process of continuous internal evaluation, internal tests (forstudents studying both honours and general courses) are held periodically throughout the semester. Class performance is also given due consideration in the internal accreditation. The questions and and other modalities are decided by the faculty members after departmental meetings. Care is taken to maintain transparency and to execute the invigilation process. Conversations through Whatsapp are also a part of these exercise, which ensures the transparency of the activities involved in evaluation. After assessment, measures for further improvements are discussed in details to the students by the teachers. Student performances (in a qualitative way) are

discussed with their parents and guardians in parent-teacher meetings. Field reports and project works are evaluated by the teachers supervising the same.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://bnmv.ac.in/Notice/content/Notice%20for%20Examinations%20of%20Semester%20I%20December%202022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal examination related grievances, if any, are primarily redressed by faculty members of the respective departments following detailed discussion with the concerned student/s. If any grievance is lodged officially before the administrative authority or the general grievance redressal cell (comprising of faculty members),the issues are resolved at a meeting of the departmental teachers, the concerned student(s) and their parents in presence of the Principal and the members of the Academic Sub-committee.

The principal meet the students periodically and collect the confidential reports on each and every faculty member. Based on these reports-Principal, depending on the extent/degree of the complaint, provide instructions to the Academic Committee, HOD of the concerned Dept., IQAC and the teacher concerned till the issue is resolved. At the same time concerned Guardians are also communicated and Student Leaders/Class representatives are informed accordingly.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://bnmv.ac.in/grievance.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Faculty members are made aware of the respective Programme and Course Outcome of the programmes by their departmental heads (after the latters' discussion with Academic committee). The IQAC arranges lectures and workshops by noted academics to enlighten the students with various aspects of the CBCS, and discussion on Programme and Course Outcome is done as an important component. The Academic committee also arranges orientational classes at the start of each academic session where teachers from the Science, Social Science and Humanities explain in details the Programme and Course Outcome of the subjects they have opted. The same is uploaded in institutional youtube channel for ready reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.youtube.com/watch?v=Y1O1uuXOmhw
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and Course Outcomes are updated for every programme by the respective departments after due evaluation from the previous year's experience. The academic committee, along with the heads of departments discuss ways of significant and desired attainment of course/programme outcomes and necessary measures are taken in that direction.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bnmv.ac.in/images/uploads/PO%20PSO%20CO%20of%20Bejoy%20Narayan%20Mahavidyalaya%20All%20departments.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

947

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://bnmv.ac.in/images/uploads/sss.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4774268

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://wbbb.wb.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students and faculty members, specially those associated with NSS, NCC and Canopy (the nature club of the college) took part in different extension activities. Keeping in mind the pandemic situation, besides our regular/routine activities under Vidyanjali Prakalpa, RAA (Rastriya Aviskaar Aviyan), UBA (Unnata Bhatara Aviyan) and Blood donation camps organized by the Alumni Association, we have had several initiatives, which involved neighboring communities. Health awareness rallies were arranged. Sanitizers and masks were distributed. Cleanliness drives were organized and local people were often involved in those activities. Celebration of days of national importance met with satisfying response. A Bicycle rally was also organized. The detailed list of the programmes organized is attached.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/NSS%20REPORT%20OF%202021_2022.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`02`

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`18`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`964`

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has: 41 classrooms, 16 laboratory rooms, 05 ICT enabled smart room, 4 Halls including two for arranging seminars. Internet enabled computers in departments, Mathematics computer lab, Language Laboratory, Fire extinguisher and water supply in laboratories, Preparation room and store rooms for Science Departments. Zoological museum. Herbarium in Botany Department, Medicinal plant garden (maintained by Department of Botany and nature club CANOPY). Sacred groove, Butterfly Garden, pond for indigenous fish culture, wild mushroom culture centre (maintained by CANOPY). New instruments,photocopy and scanning facilities. Central library with OPAC and a rich collection of text books, reference books, rare journals, Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET (N-LIST), Cycle and motorcycle stand in the campus. Disabled-friendly environment with 09 ramps, pedestrian and Wheel chair, History Museum, Wifi Zone, Open Stage for performing art and culture, Power House, Dynamic and user friendly Website, ERP-enabled cloud-based workstation, 24x7-Security Services including Gunman at night, Compulsory computer knowledge for all Non-teaching staffs, dedicated space for IQAC with all ICT facilities, Online attendance system for staff, Public Address system for emergency and necessary announcements, sufficient number of CCTV cameras, Online internal examination system, , more than 95% filled-in teaching posts.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://bnmv.ac.in/images/uploads/Online%20attendance%20system%20BNMV.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution organizes sports, games and cultural activities throughout the year. Apart from the annual college sports, the college ground also hosts football, cricket, volleyball matches

and athletic events. Present students and alumni regularly practice Football, athletics, fencing and other sports. The subdivision administration and the local educational institution also use the ground for various events/tournaments. The college has signed a MoU with a local NGO "PRAYAS" for maintaining the ground.

The common rooms for Boys and girls have facilities for indoor games (Carrom, TT etc.). One permanent open stage in the college premises hosts cultural programmes. Vasanta Utsav is celebrated with great fanfare in the campus. Other occasions like freshers welcome or annual prize distribution etc. are celebrated in large halls in the college. The cultural committee takes the central role in this respect. The Alumni Association also organizes several programmes. Regular Programmes which are usually organized include Saraswati Puja, Foundation Day, Teachers' Day etc. Days of national and international importance are observed with active participation from NCC and NSS. These include Independence Day, Republic Day, International Women's Day, International Mother Language Day, Birthdays of Netaji Subhas Chandra Bose, MK Gandhi and Swami Vivekananda.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.youtube.com/watch?v=-HF6JeOpa84

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://bnmv.ac.in/images/uploads/Photos%20of%20ICT%20rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1971325

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College's Central Library is partially automated with the Library management software (Koha). After its installation in 2020, complete database and OPAC (Online Public Access Catalogue) has been created. The library also has the facility of Bar-coding machine. The availability of books can be checked through digital catalogue. The faculty members and others can make individual membership of NDL (National Digital Library) and INFLIBNET (N-LIST) through library. The Google form in this respect is available in the college website. The library section of the college website also contains various e-resources.Renovation of the students' surfing centre (digital library) with better facilities is on the verge of completion,

necessary fund has already been sanctioned by the college authority.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bnmv.ac.in/library_services.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

242858

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet wi-fi facilities are available throughout the campus. Each student is provided a unique id which he/she can use to login to the wi-fi network and access academic and important websites. A very high-speed broadband connection is available for office works. The college website is upgraded regularly by the Website Committee. Necessary softwares are installed in the computers used in various departments. Printers, photocopiers are available in all departments. Also, individual laptops are used by faculties for academic use. There are five smart classrooms. Students can access e-database from NDL, INFLIBNET in library. Open tender is involved in the contract process of installation/upgradation of IT facilities. The college website is a storage of e-resources, question papers etc. GSuite is being used by teachers and students. Several meetings and seminars were conducted online when required. All internet activities are being monitored using FIREWALL to avoid unwanted surfing. Moreover, this Firewall helps to design the speed of internet connections as per the demand of the administrative office, academic departments and the students as well. All the academic departments including offices are connected through LAN. A MOU is there with a service provider to take care of the computers of whole college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bnmv.ac.in/images/uploads/BNC%20firewalls.jpg

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6311102

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance and utilization of physical, academic and support facilities, the institute has well-established framework and policies involving the administration, faculty members, non-teaching staffs as well as local stakeholders. To promote indigenous initiatives, local contractors, electricians

and plumbers are employed for the various civil, electrical, plumbing and sanitation works. Responsible sub-committees supervize the maintenance requirement of academic, sports and support facilities. Dedicated subcommittees (connsisting of teachers as well as non-teaching staffs) present look after the various fields and offer their suggestions and observations to the principal and IQAC. Allotment of fund is made only after due approval of finance committee and the Governing body if the required amount of fund is more than Rs 10000. Moreover, the institute has AMCs for electrical, plumbing and related facilties. Some of the Non-Teching Staffs are exclusively engaged look after the cleanliness of all the office rooms and the class rooms as well including roads and gardens and toilets. A person is engaged exclusively to take care of the games and sports besides the TC sub committee.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://bnmv.ac.in/images/uploads/Procedures%20for%20maintaining%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3067

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — **B. 3 of the above**

File Description	Documents
Link to institutional website	https://bnmv.ac.in/certificate_courses.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

File Description	Documents
Any additional information	[View File]
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File]
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	[View File]
Upload any additional information	[View File]

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The senior students play a vital role in the overall functioning of the college. Although no official student union is there at present (since there was no Students Union Election), the members/office-bearers of the previous Students' council take part and offer insights regarding the various issues, in particular in the student-related issues like admission. The students take active part in organizing Annual Sports, and other cultural and extra-curricular activities. The students associated with NCC and NSS regularly contribute in the extension activities. By default, General Secretary of the Student Union is an ex-officio member of the Governing Body of the college. The Student Union of the college have several committees to look after Annual Magazine, Games and sports, cultural activities etc. under the supervision of a permanent faculty member each.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/NSS%20REPORT%20OF%202021_2022.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes

The Alumni Association of the college, established in 2000, got itself registered in the year 2014. The Association, apart from organizing reunions, play a very guiding and responsible role in the college activities. It runs a circulating library for the underpriviledged children, offers support to NSS in the extension activities, felicitates meritorious students, spearheads the Integrated Personality Development Programme of the college and offer valuable suggestions to the authority both as a body as well as through its representative in the IQAC. Every year, Alumni Association members meet once at the College campus and during that time college receives a considerable number of suggestions for its betterment and almost all the feasible suggestions are addressed by the authority and more importantly some of the Alumni Association members are part of the policy-making body.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/alumni.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the Mahavidyalaya is: 'Tanme manah Siva samkalpamastu' (May that mind of mine be an auspicious resolution). The mission of the institution are as follows:

1. To develop self-esteem and accountability among the students of the Mahavidyalaya. 2. To promote research oriented teaching-learning activity. 3. To promote ICT based teaching to complement the conventional teaching with chalk and duster. 4. To introduce courses and consultancies that would be beneficial to the students mostly coming from rural areas. 5. To collaborate with all the stakeholders of the institution to mobilize an all-round effort towards enhancement and sustenance of quality.

The institution, keeping in mind its vision and missions, ensures a support-system for students and faculties to utilize their potentials. Infrastructure augmentation and maintenance are done in a regular efficient way, for example: equipping the science laboratories and the language laboratory with state of the art instruments, enhancing the central library and the departmental libraries. Measures are taken to turn the students into responsible citizens, such as running a personality development programme, spreading awareness about nature with the help of the college's nature club and organizing seminars on the lives of eminent personalities.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/tic_speaks.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participatory management system is implemented effectively through the different subcommittees. These committees consist of teachers and administrative staffs of the college. These committees supervise different fields starting from academics, seminars, routines, cultural functions, student welfare, games, examination process and so on. Financial proposals are placed in the Finance Committee by the principal. The decisions taken by the Finance Committee are then placed to the maintenance committee or to tender committee and purchase committee as per necessity. The Bursar along with the accounts staff members ensure that fund is allocated as per budget.

Setting up departmental libraries has decentralized the library system. After putting accession numbers on the newly bough books, several of those are transferred to the departmental libraries. The departments maintain own bookshelves and lending registers also ensure efficient and regular footfall. The Internal Academic Audit and Administrative Audit committee, in collaboration with IQAC monitor regularly the various activities. All the full time faculty members are the members of one or more subcommittees, constituted for participative and decentralized management, by the Teachers Council. Seldom or no decision is taken/implemented by the authority until it is being discussed in the concerned committee, college authority ensures suggestions/recommendation from those committees before it resolves to implement or allot fund.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

HR management: Teachers are encouraged to attend conferences/ training programmes, with a focus on workshops of teaching techniques. Training for non-teaching members are there also.

Library, ICT and physical infrastructure: The library is already partially digitized, and contains digital catalogues, e-resources and question papers. The website has dedicated space for recording e-contents and online tests. ICT enabled classrooms and projectors are maintained.

Research and Development: In the academic calendar, specific schedule is there for different academic departments for organizing seminars/lecture series. The IQAC encourages teachers to engage in research activities and their publications are showcased. The students also deliver lectures and work towards research patents.

Examination and evaluation: Internal examinations are taken in various forms in the spirit of continuous evaluation.

Teaching and learning: The departments (in consultation with Academic committee) strive to offer courses beneficial to students (thus taking advantage of the CBCS).

Admission of students: Admission process is completely online, run by admission committee.

Above all, IQAC is empowered to make strategic plan and to ask necessary approval and required fund from the Governing Body/Finance Committee. Normally, recommendations made by the IQA Cell of the college are approved by the GB having kept unaltered, except in sensitive issues.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has several institutional bodies for a smooth and effective academic and administrative process. This includes the Governing Body, the IQAC, the Finance Committee, the Purchase Committee, the Teachers' Council and the executive sub-committees comprising of faculty members (e.g., the Academic

sub-committee, the Library committee, Admission Committee, Examination Committee, Games Committee etc.). It is ensured that they function in a prompt, transparent, democratic and effective manner. Care is taken to maintain prevailing administrative policies and modalities. The selection of executives in those cells are done on the basis of aptitude, performance and seniority. The administration provides the necessary support system to these committees. Inter-cell meetings/correspondence and collaboration among the different bodies are also encouraged in keeping with the evolving necessities in academic and administrative fields. For every above mentioned committees-has its own WhatsApp group, convenor of the committee is the admin of that WhatsApp group, he/she is supposed to communicate to its members for its meeting-resolutions are then sent to IQAC or Finance Committee or Bursar for further course of action. For all such activities-concerned GOs, affiliating University's regulations/acts/statutes, UGC's norms, RUSA guidelines, Bishakha guidelines, NAAC's guidelines, etc. are kept in mind and referred accordingly.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/council.php
Link to Organogram of the Institution webpage	https://bnmv.ac.in/images/uploads/BNMV%20 Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has an Employees Credit Cooperative Society for the benefit of faculty members and non-teaching staffs. Also, a Teachers cooperative society is functioning exclusively for the teachers. Both the Cooperatives provide financial assistance (loan) to all Staffs of the college with minimum formalities and almost in no time. Besides the above, the authority is pleased to grant special leave for research, as per the norms they are eligible for CCL, maternity leave, paternity leave, special casual leave, loan without interest to the needy staff in exigency, special leave for higher studies etc.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/Notice/content/Employees%20Cooperative%20Notice.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students feedback in form of SSS is collected in every academic year. This is collected department-wise as well as centrally through online mode. They are asked about the quality of academics, the participation of teachers, non-teachins staffs and also about academic and non-academic facilties (like Library, Laboratory, Canteen, Drinking Water etc.) provided to them. They assess the various fields on a 5-point scale and also offer their remarks whenever relevant. The feedback from parents is collected through parent-teacher meetings, and feedback from alumni members are taken by IQAC. Appraisal reports on individual teaching and non- teaching staff members on the basis of these feedbacks are prepared confidentially by the principal.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/sss.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college ensures that almost all financial transactions are done in online mode. This includes the payments of admission, examination and other fees made by the students. The finance

committee and the purchase committee of the college monitor all financial initiatives and ensure their prompt and transparent execution. The financial transaction of the college (for example, the fees received from students/donors/UGC/NAAC) are audited by an auditor appointed by the state government. The reportis submitted to the Government after due approval by the Governing Body. The accounts system has become mandatory to be the part of our ERP since 2018. Budget is fed in the system of our ERP software- remaining steps are taken care of by the system, as designed by the authority to make it as transparent as possible. We are now in position to provide information pertaining to any particular payment /receipts and all payments/transactions in general within a few clicks with the help of ERP software and this service is available on 24x7 basis.

File Description	Documents
Paste link for additional information	https://bnmv.net/NewLoginPage.aspx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a prompt and active Finance Management and Resource Mobilization system. At the beginning of each financial year, the bursar prepares a budget with estimated

expenditures and incomes in various fields. Applications are made to the different governmental projects with a view of fund mobilizing. Systematic and transparent renting of the resources of the college to private institutions and individual entrepreneurs on commercial basis also help the fund. Optimal utilization of resources are also ensured through different working committes and the finance subcommittee in particular. During last few years we have been exploiting the resources for the benefit of the college which includes using unused space and building under PPP model, renting some rooms , fields, plantation etc.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/Notice/content/Tender%20notice%20Library_20220912_0001.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC periodically sits with the departmental heads and other faculties to ensure regular organization of academic seminars. It also envisages ways to hold programmes significant with respect to socio-cultural issues, which also enable participation of local people. The IQAC steers the academic audit committee and it goes through the reports submitted by the latter meticulously. Accordingly, in collaboration with Academic committee, it discusses with the departmental faculty members regarding ways of improving the academic process. IQAC encourages all the faculty members to use ICT based digital tools to for efficient teaching-learning process. G-suite facillity has been purchased in this direction. The IQAC is also envisioning a research cell to promote research activities especially among young faculty members. Training programmes are organized for teaching and non-teaching staffs to update the online administration process. So far the success of our ERP is concerned (all Non-Teaching Staffs are already very familiar with the system and are using on 24x7 basis), IQA Cell is in position to suggest to all teaching staffs to exploit the potential of the software, which ranges from student's attendance to feedback to online exam to mentoring and many more.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/plan.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an Academic audit committee which visits the academic departments in order to assess and monitor the teaching-learning process, operating mechanisms and structures, learning outcome after the completion of each academic session. They interact with the faculty members and offer their suggestions. The observations are recorded and are submitted to IQAC for reviewing the data and documents, with a view to improve the overall academic process. The affiliating University has appointed a group of academicians and a few persons from academic administrators to monitor the academic and administrative audit of our college, which has already being done by our internal auditor, appointed by the IQA Cell of the HEI. Very soon that very committee is going to visit all the academic departments and the office of the Principal to validate the reports made by the internal audit committee.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/images/uploads/Minutes%20and%20Action%20taken%202021-22_compressed.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bnmv.ac.in/images/uploads/Minutes%20and%20Action%20taken%202021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The IQAC organized lectures on the issues of women emancipation and gender equity so that students of every gender can be made aware and sensitized of the problems of gender inequity in our society. Faculty members and students (irrespective of their gender) too participate in the programme. Also, several female faculty members were inducted in IQAC and other cells to make the executions of different activities more in tune with the idea of gender equality. More than half of the total enrollment of the college are girls, and quite naturally we need very less or no special emphasis on the issues exclusively required for female students.

File Description	Documents
Annual gender sensitization action plan	https://bnmv.ac.in/images/uploads/Annual%20gender%20Sensitivization%20plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bnmv.ac.in/images/uploads/Specific%20facilities%20for%20women%20in%20BNMV.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes inititative to produce less waste and take measures towards recycling the same through a system ensuring less consumption ofnatural resources. A company, approved by the Govt., is entrusted to take care of this issue and we adhere to the guidelines, provided by them, to address this. The waste is segregated into three main parts:

1. Solid Waste: Wastes like paper, plastics, glass, metals, foods, etc. are segregated at various levels and sources. It is ensured that the waste in each floor is collected at regular and specific time intervals. In each floor waste is collected, cleaned, segregated and compiled by Block safai workers. It is kept in two different types of dustbins (Green and Blue) kept at each floor, which are later emptied in movable containers blockwise and is taken to the dumping yard provided by the College.

2. Liquid Waste: Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) are employed to treat liquid wastes like Sewage waste, Laboratory, Laundry and cafeteria effluent chemical waste. Hazardous chemical waste also comes in this category. The resultant water is recycled and used in horticulture and toilets.

3. E-Waste Management: Old and dysfunctional monitors and Flip- flops, memory-chips, motherboard, compact discs, cartridges etc

generated by e-equipments are efficiently and regularly recycled.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

| **A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute promotes the culture of tolerance and harmony through their celebration of different national programmes and events. The NCC and NSS take the leading role in this respect.The Integrated Personality Development Programme (with assistance from help of Alumni members and the NSS) instills in students the spirit of embracing cultural, regional, linguistic, communal and socioeconomic diversities.Invited lectures anddiscussions focusing on ideal of harmony and pluralism as an integral principle of Indian cultural tradition inculcates an inclusive and tolerant mindset among the students of the college. Besides our age-old conventions to address this issue, as per the demand of the local Santal community, we have introduced the study of Santali in the UG level and have made a plan to introduce Honours for this local language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college (through the NSS and NCC units in particular)

strive to promote moral values among the students both inside and outside the curriculum. The faculty members, working in the capacity of teachers, mentors and members of different cells interact with the students ensuring the inculcation of social and moral responsibility necessary for the latter to become conscious and dutiful citizens.The Integrated Personality Development Programme run by the college conduct special classes on value education. Discussions are held on the life and works of eminent people, and external resource persons (from Ramkrishna Mission and other such institutes, for example) are invited to interact with the students of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days e.g., The Independence Day, Republic Day, International Yoga Day, World Youth Day, World Anti-Tobacco Day, World Cancer Awareness Day, World Environment Day, World Aids Day, Gandhi Birthday, Rabindra Jayanti are celebrated in the institution throughout the year. Apart from the students, the faculty members (including the Principal), the nodal members of the NCC and NSS wings of the college and non-teaching employees take part in such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Conservation of Bio-diversity and Environmental Awareness Programme.- The institute strives to promote eco-conservationist practices through the college's nature club Canopy. In collaboration with NSS and NCC units of the college, Canopy takes various measures for spreading the environmental awareness in the locality. A water body and a sacred grove in campus are maintained towards flora and fauna preservation. The water body is a habitat for the rare birds like winter migratory Lesser Whistling Teal, and the former is used for pisciculture also. Regular plantation programme is carried out as well. This year, the NSS organized a programme where every teacher planted a tree in his/her name. Plants are gifted to the guests of various programme as part of the environmental awareness programme. A butterfly garden is maintained by the members of Canopy. Also, some students, as volunteers of Canopy have developed a natural refrigerator called vegerator and have also won an award at the WWF associated nationally organized event named ECHO 2021.

2. Arranging Lecture series, Seminars and Webinars across disciplines - The institute has traditionally organized conferences and seminars on various academic and socially relevant topics.The Seminar commitee, IQAC, Academic committee, Career Counselling cell and the different academic departments organized more than 17 national and international seminars and webinars. Some lectures were jointly organized with Balagarh Bijoy Krishna Mahavidyalaya. Notably, two lectures on Intellectual Property Rights (IPR) were held. Also, awareness lectures on snakebite and talks on local eminent personalities attracted local residents to attend the seminars.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college, with its mission focusing on the man-making education and holistic development of personality, promotes community welfare activities supervised by the NSS and NCC of the college as usual. More importantly, college has a unique platform, named Canopy, which enables the students to explore the natural environment in a participative way. Canopy, which is a nature club supervised by its staff facilitator,is devoted towards creating environmental awareness, maintaining of ecological equilibrium, and works throughout the year to help the sustenance of nature. Its initiatives include plantations, setting up a butterfly garden, conservation of unused land and the sacred grove in the campus, creation and conservation of new habitat of rare birds in the locality. This year, Canopy organized a interactive session on Vegerator (a natural refrigerator developed by the students of the institute). With this project, Canopy took part in the National Level Summit organized by WWF and won the 'Heroes of 2021' award. 4student members (Subhajit Das, Niva Ghosh, Taniya Sultana and Subhajit Shee), representing the college, won the Prize in the 'ECHO' Innovative thinkers category.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

1. Creating a renovated Digital Library for the students.

2. Introducing more short-term certificate courses on Yoga, Spoken English and other topics.

3. Modernizing the existing Language Laboratory of the institute.

4. Updating the wi-fi facility for the students so that they can easily access more e-resources.

5. Arranging training programmes for the faculty members towards the preparation of e-contents and other modalities of the National Education Policy.

6. Ensuring better utilization of campus space and buildings.

7. Creating newer extra-curricular centres/cells for students and modernizing the sports and gym facilties.

8. PWD of Govt. of WB is going to be entrusted to install AC machines restructure three rooms for the central administrative office and one HALL for a well-equipped Modern Seminar Hall, for which the College authority has sanctioned necessary fund from its own.